

## **JUNE A. AND MELANIE NELSON SCHOLARSHIP FOR WOMEN**

Sponsored by a generous gift from the late June A. and Melanie Nelson, the Owatonna Foundation is pleased to make available annually two \$3,000 scholarships to be used to assist women in furthering their education. Applicants must be female and have an Owatonna mailing address or have worked at an Owatonna business for at least the past two years. This scholarship can potentially be awarded twice.

### **APPLICATION DEADLINE:**

**June 25—fall semester award**

**October 25—spring semester award**

Please return all scholarship information via email to: [info@owatonnafoundation.org](mailto:info@owatonnafoundation.org)  
or mail to: Owatonna Foundation Scholarship, 108 W. Park Square, Owatonna, MN 55060.

The Owatonna Foundation Scholarship Committee will select scholarship recipients. After the Committee meets, applicants will be notified of the decision via mail.

### **INFORMATION REQUESTED:**

- ◆ Completed application.
- ◆ Essay question response.
- ◆ Official college transcript if applicant is currently enrolled at a post-secondary institution.
- ◆ A reference letter from a person (preferably a current or former employer or college instructor) who can describe applicant's personal qualifications for this scholarship.

### **CRITERIA FOR GRANTING SCHOLARSHIPS:**

- ◆ Applicant must be a woman pursuing a career-specific field of study.
- ◆ Applicant must have an Owatonna mailing address or have worked at an Owatonna business for at least the past two years.
- ◆ Applicant must be a high school graduate or possess a GED. If an applicant has already been accepted to a college or university program without a high school diploma or GED, she may still apply for the scholarship.
- ◆ Applicant should pursue education on a full-time basis. Withdrawal from college will result in the loss of remaining scholarship money.
- ◆ Primary criteria for scholarship award will be career aptitude, work ethic, and a positive attitude.
- ◆ Preference will be given to a first-generation college student or those with financial need.



108 W. Park Square • Owatonna, MN 55060  
507-455-2995 • email: [info@owatonnafoundation.org](mailto:info@owatonnafoundation.org)  
[www.owatonnafoundation.org](http://www.owatonnafoundation.org)

## JUNE A. AND MELANIE NELSON SCHOLARSHIP FOR WOMEN APPLICATION

Complete application using pen or complete the fillable form online at: [www.owatonnafoundation.org](http://www.owatonnafoundation.org)

### Applicant Data:

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ County: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

E-mail: \_\_\_\_\_

High school you attended: \_\_\_\_\_

Did you graduate? \_\_\_\_\_ If so, what year? \_\_\_\_\_ If not, last year attended: \_\_\_\_\_

If you did not graduate, do you have a GED? Yes \_\_\_\_\_ No \_\_\_\_\_

When did you begin living in Owatonna? Month: \_\_\_\_\_ Year: \_\_\_\_\_

or  
When did you begin working at an Owatonna business? Month: \_\_\_\_\_ Year: \_\_\_\_\_

First-generation college student (Parent or guardian did not earn a college degree)? Yes \_\_\_\_\_ No \_\_\_\_\_

Applied for other scholarships: Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, which scholarships? \_\_\_\_\_

June A. and Melanie Nelson Scholarship Recipient Before: Yes \_\_\_\_\_ No \_\_\_\_\_

### Technical/Community College or University Data:

Name of educational institution you plan to attend. (If unknown, please list in order of preference the colleges to which admission applications have been sent.)

| School | City | State |
|--------|------|-------|
|--------|------|-------|

|        |      |       |
|--------|------|-------|
| School | City | State |
|--------|------|-------|

Major course of study: \_\_\_\_\_ Career goal: \_\_\_\_\_

Anticipated graduation date: Month: \_\_\_\_\_ Year: \_\_\_\_\_

Currently enrolled? Yes \_\_\_\_\_ No \_\_\_\_\_ Number completed credits: \_\_\_\_\_

Enrollment Status: Full-time: \_\_\_\_\_ # of Credits/Term: \_\_\_\_\_ or Part-time: \_\_\_\_\_ # of Credits/Term: \_\_\_\_\_

**Work Experience:** Identify your work experience during the past four years. Indicate company name and position, employment dates in each job, and approximate number of hours worked each week.

| Company/Position | From—Mo./Yr. | To—Mo./Year. | Hours Per Week |
|------------------|--------------|--------------|----------------|
|                  |              |              |                |
|                  |              |              |                |
|                  |              |              |                |
|                  |              |              |                |
|                  |              |              |                |

**Activities, Awards, and Honors:** List community activities or volunteer work you have participated in since high school. Include club, church, sport, etc. Also include honors and offices held.

| Activity | From—Mo./Yr. | To—Mo./Year. | Honor(s)/Office(s) |
|----------|--------------|--------------|--------------------|
|          |              |              |                    |
|          |              |              |                    |
|          |              |              |                    |
|          |              |              |                    |
|          |              |              |                    |

What are your special interests or hobbies?

| Interests or Hobbies | No. of Yrs. |
|----------------------|-------------|
|                      |             |
|                      |             |
|                      |             |
|                      |             |

**Submit the following materials:**

- ☐ **1. Completed application**
- ☐ **2. Essay Question:** In 250 words or less, state your career goals, your educational plan, and describe for the committee your aptitude and desire to succeed in your chosen career.
- ☐ **3. Official Transcript:** If you are currently enrolled at a post-secondary institution, include an official transcript with the application.
- ☐ **4. Additional Information:** Please share any personal or financial circumstances that you feel the selection committee should consider.
- ☐ **5. Reference Letter:** Ask an individual (preferably a current or former employer or college instructor) to write a reference letter. If preferred, they may send directly via email or mail (submission information below).

Reference Name: \_\_\_\_\_ Relationship to applicant: \_\_\_\_\_

Address: \_\_\_\_\_  
Street or PO Box City State Zip Code

Please submit all scholarship information via email to: [info@owatonnafoundation.org](mailto:info@owatonnafoundation.org) or mail to: Owatonna Foundation Scholarship, 108 W. Park Square, Owatonna, MN 55060.

Please circle which application deadline applies.

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**October 25—spring semester award**

(September 2025)